

Privacy Policy

1. General Provisions

Individual entrepreneur Alexander Andreevich Shinkarev (hereinafter referred to as the “**Operator**”, “**Company**”) processes and protects the personal data of users (hereinafter referred to as the “**Users**”, “**Personal Data Subject**”, “**You**”) of our website (<https://www.tourmalinecore.com>) and our services.

The policy is intended to inform you about our actions to process and protect your personal data to achieve our stated purposes of processing personal data on the website (<https://www.tourmalinecore.com>).

Relationships related to the processing of personal data by the company are governed by the legislation of the Russian Federation.

By providing us with personal data, you agree to its processing in accordance with this policy.

2. Terms

Personal data is any information related to a directly or indirectly identified or identifiable physical person (Subject of personal data).

Personal data processing is the implementation of actions or a set of actions in relation to personal data, including collection, recording, systematization, accumulation, storage, clarification, updating and modification, extraction, use, provision, access, blocking, deletion and destruction – both with and without the use of automated data processing tools. Personal data processing includes, among other things:

- collection;
- recording;
- systematization;
- accumulation;

- storage;
- clarification (updating, modification);
- retrieval;
- use;
- transfer (distribution, provision, access);
- depersonalization;
- blocking;
- deletion;
- destruction.

User is any visitor of the website <https://www.tourmalinecore.com>.

Personal data operator (Operator) is a state body, municipal body, legal entity or individual that independently or jointly with other persons organizes and (or) carries out the processing of personal data, as well as determines the purposes of processing personal data, the composition of personal data subject to processing, actions (operations) performed with personal data.

The Company is the operator of personal data that we may receive in connection with your use of the website <https://www.tourmalinecore.com>.

3. Provision of personal data

We receive your personal data when you:

- leave a request to discuss potential projects with the Operator, sent by the User when using the functions of the website <https://www.tourmalinecore.com>, including all its domains, subdomains, pages, and their content (hereinafter collectively - the "Website");
- write or call us.

We process only general categories of personal data. We do not process biometric personal data or special categories of personal data. We do not knowingly process data of persons under 18 years of age. If we detect such processing, the data will be deleted.

If you have reasons to believe that we have been provided with special categories of personal data through the website, please let us know via contact@tourmalinecore.com.

You have the right to request access to your data, to correct or delete it, and to object to processing. To do so, please contact us at contact@tourmalinecore.com.

4. Purposes of personal data processing

Purposes of processing	Data that may be processed
Ensuring stable operation and security, improving user experience, quality of services and marketing activities, developing new services and functionality of the website	Surname, first name, patronymic name, telephone number, email address, data on social media accounts (username)
Discussion of possible projects	
Obtaining data for further communication with an intern or potential employee	
Publication of acknowledgements, information on participation in conferences, information on received awards or certificates, or participation in events	

When a User contacts us, we process the data specified in the request.

5. Data processing period

The processing of your personal data is terminated in the following cases:

- achievement of the processing objectives or loss of the need to achieve them;
- upon expiration of the consent period or upon withdrawal of consent (unless there are other grounds for processing provided by law);
- upon detection of unlawful processing, if it is impossible to ensure the lawfulness;
- upon liquidation of the Company.

After the established deadlines have expired, we automatically delete data from information systems. If the data is processed without the use of automatic processing tools (e.g., paper requests), we destroy such physical media.

6. The basis for processing

The basis for processing your personal data is consent to the processing of personal data.

The User, by filling out the form at the Internet address and clicking on the button “Contact”, “Send”, “Send request”, “Discuss the project”, acting freely, and also confirming their legal capacity, gives their consent to the processing of personal data by the Company.

The processing of your personal data is carried out on the website to achieve the purposes specified in Section 4.

To revoke consent to the processing of personal data or to obtain information on personal data issues, please contact:

contact@tourmalinecore.com. Revocation of consent to the processing of personal data comes into effect on the business day following the day of its sending by the User to the Company.

7. Transfer of data to third parties

We may transfer your personal data to third parties that assist in providing you with services, are service providers, or are otherwise involved in providing you with certain services, as well as to government bodies if we are required to provide them with your personal data in accordance with the law.

8. Cookies and automatic logging

Cookies are one of the technologies we use to automatically collect information and improve the quality of content. A cookie is a small text file that is stored on your device (computer, tablet, smartphone, etc.) and contains information about your online activity.

Our website uses the Yandex Metrika web analytics service (YANDEX LLC).

Information collected using cookies cannot identify you, but it can help us improve the performance of our website. When visiting this website, each visitor's Internet browser transmits the following information: date and time of visit, browser type, language settings, operating system.

This information is stored in connection logs for a limited amount of time to collect statistical information. Yandex will process this information to evaluate your use of the website, compile reports for us on our website's activity, and provide other services. Yandex processes this information in the manner set out in the terms of use of the services.

9. Data security

Personal data that we collect and store is considered confidential information. It is protected from loss, modification or unauthorized access in accordance with the legislation of the Russian Federation in the field of personal data. For this purpose, we use technical means and

organizational measures. We are constantly improving our data protection systems.

10. Change of policy

We reserve the right to change our Policy at any time. Please review our Policy regularly for updates.

11. Contacts

To resolve issues related to the processing and protection of personal data, you can contact us at: contact@tourmalinecore.com.

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